

Premium auditor and quality reviewer

What are the primary goals for premium auditors at Sedgwick?

Sedgwick's premium auditors work with our clients to ensure the policyholder's premium matches their exposure. As a member of our independent contractor team, you will visit commercial businesses or work virtually to review financial and payroll data.

What are the primary goals for quality reviewers at Sedgwick?

Sedgwick's quality reviewers work to ensure compliance with state regulatory requirements. As a member of our independent contractor team, you will help review premium audit data/information.

How do I get started?

Step 1: Create your profile. Under the primary or secondary skill set, select "premium auditor" or "premium audit quality reviewer" as one of your options.

Step 2: Click submit! A resource manager will contact you shortly to discuss program details.

Why join Sedgwick?

Sedgwick has more than 50 years of experience helping organizations navigate the increasingly complex risk and productivity management environment. We consistently deliver accurate, reliable and timely premium audit results — performing more than 56,000 premium audits since 2022. We enlist our network of independent premium auditors and quality reviewers for assignments nationwide.

What types of assignments/product offerings will I be working on?

Generally, assignments fall under workers' compensation, general liability, and garage and auto liability. Our team provides various types of audits including:

- Physical Ideal for complex or large accounts, test audit states, new businesses or businesses undergoing changes in operations or scope
- Remote Physical/Virtual Meets the requirements for a physical audit and offers a costeffective option in cases where electronic records are preferred
- Telephone Ideal for smaller or less complex policies and accounts with a consistent history of audited exposure
- Voluntary Suitable for small policies with few employees, one or two class codes and straightforward operations for premium audit

What are the standard requirements?

A minimum of two years' experience is required for premium auditors and quality reviewers.

What is the pay scale for premium auditors?

You are paid as a 1099 contractor. The average pay is between \$38–\$50 per billable hour, which includes the time spent meeting with the insured, completing the audit and writing the report. Audits completed by telephone are paid on a per audit basis, not per billable hour.

What is the pay scale for quality reviewers?

You are paid as a 1099 contractor. The pay scale ranges based on the client.

How far will I travel for assignments?

Your territory is considered anywhere within a 60-mile radius of your home base. If you are willing to go outside of the 60-mile radius, we will compensate you for your mileage. You will also be compensated for meals and lodging if you do any overnight work.

What is the onboarding process?

You will be asked to consent to a standard employment background check (must have a valid driver's license), sign required paperwork, and complete online training.

When will I be eligible to receive assignments?

Each step in the process must be complete before you are eligible to begin inspections:

- Complete the onboarding process
- Attend the online training
- Download the web-based program and premium audit application provided during training.

What equipment is needed?

- Laptop
- Fax or scanner
- Access to high-speed internet

Is there a cost to get started as a premium auditor or quality reviewer?

No, if you already have the equipment necessary to complete assignments (see list above).

How will I be notified that an audit needs to be completed?

You will receive an email directly from Sedgwick notifying you of a nearby assignment through our webbased program and downloadable application on your computer.

As a premium auditor or quality reviewer, will I still be eligible for other types of assignments?

Yes, by creating your online profile in Sedgwick's independent resource network, you will be considered for assignments based on client needs and your specific skill set.

What do I do as a business owner/employer who wants to partner with Sedgwick as a company to do premium auditing or quality reviewing?

Please email <u>rcrecruiting@sedgwick.com</u> with your contact information.